



United Nations / Staff Development Services Learning Event Feedback

Event Name / Code: _____

Facilitator(s): #1 _____ Facilitator(s): #2 _____

Venue: _____ Start Date: _____

- **Quality.** Your suggestions and comments are important for maintaining the quality of the learning event delivery and for making improvements to your learning experience.
- **Suggestions & Comments Welcome.** Staff Development Services encourages your written suggestions and comments for those things that you found were particularly effective or where you feel improvements can be made. Your comments will enable us to address problems as they come up. Please complete both sides of this form.
- **Please use pencil or blue or black pencil.** Fill ovals completely to indicate your responses. Do not use X's or ✓'s to mark circles.

1. Do you feel that this workshop will have an impact on your effectiveness on the job? Yes No

If yes, which elements of the workshop had the most effect on you?

- Presentations and discussions
 Group activities
 360-degree feedback and self assessment process
 Assigned readings
 Individual consultation with facilitator

2. As a result of this workshop, what steps do you see yourself taking once you have returned to the office?

3. What changes in the workshop, if any, would you recommend?

Facilitator:

Facilitator #1

Not Applicable
Highly Disagree
Mostly Disagree
Somewhat Disagree
Somewhat Agree
Mostly Agree
Highly Agree

Facilitator #2

Not Applicable
Highly Disagree
Mostly Disagree
Somewhat Disagree
Somewhat Agree
Mostly Agree
Highly Agree

1. Has an expert command of the subject matter
Comments:

(A) (B) (C) (D) (E) (F) (NA)

Comments:

(A) (B) (C) (D) (E) (F) (NA)

2. Has an effective presentation style.
Comments:

(A) (B) (C) (D) (E) (F) (NA)

Comments:

(A) (B) (C) (D) (E) (F) (NA)

3. Is prepared and organized.
Comments:

(A) (B) (C) (D) (E) (F) (NA)

Comments:

(A) (B) (C) (D) (E) (F) (NA)

4. Checks for comprehension and provides useful feedback.
Comments:

(A) (B) (C) (D) (E) (F) (NA)

Comments:

(A) (B) (C) (D) (E) (F) (NA)

5. Inspires confidence and trust.
Comments:

(A) (B) (C) (D) (E) (F) (NA)

Comments:

(A) (B) (C) (D) (E) (F) (NA)